

### Income and Expenditure

During the year the greatest sources of income were the parish precept (£40,000), income from the pavilion and playing field (£926) The precept requirement is calculated each January as part of an on-going budgeting process. A small sum was also accrued in interest on earmarked reserves.

The Parish Council spent £1,360.47 during the quarter maintaining and improving the pavilion and playing field on behalf of parishioners, an additional £2,335 was spent on grass cutting in the parish and £3,129.26 was spent on general administration, which included the insurance premiums for the year, the data protection registration fee, and affiliation to the National and Essex Associations of Local Councils who provide legal advice, updates on new legislation and training throughout the year. We were also very pleased to give a grant of £2,500 to Purleigh Community Shop to give this wonderful venture our further support and a grant of £500 to Purleigh Croquet Club to help improve the playing surface of the lawns.

### Adult Mental Health Training

The Health and Wellbeing agenda is a high level strategy for Essex County Council, so together with the Essex Association of Local Councils it is offering the possibility of some free mental health training to parish councils to give participants some tools to help them and volunteer groups in their parishes to find and signpost vulnerable people.

This training would be open to parish councillors, officers, any other interested residents, business owners and in particular those who run volunteer groups or who volunteer in the parish and will give attendees the skills to look after their own mental health and to see their communities in the bigger picture.

Courses can be half a day of 4.5 hours (9.15 a.m. to 1.15 p.m.) or 2.x 2.5 hours and provides an introductory session to raise awareness of mental health.

The course will cover an introduction to mental health and mental health issues; Factors affecting mental health; Stigma and its impact on recovery; Understand the skills to beginning a conversation about mental health and Looking after your own mental health.

Everyone who completes the course gets: A manual to refer to whenever you need it; A workbook including a helpful toolkit to support your own mental health; A certificate of attendance to say you are Mental Health Aware. To take advantage of the free training between 8 and 25 people need to attend and the course, if viable, would take place in the pavilion. Please let the clerk know if you are interested.

## PURLEIGH PARISH COUNCIL ANNUAL REPORT FOR THE PERIOD 1<sup>st</sup> APRIL 2019 — 30<sup>th</sup> JUNE 2019

### YOUR COUNCIL

Graham Rayner (Chairman)	5, Hawkins Close, Cock Clarks, Purleigh. Tel: 01621 828117
Steven Bardwell (Vice Chairman)	Brooklea, Cold Norton Road, Latchingdon. Tel: 01621 740234
Nigel Arthur	Birch House, Maldon Rd, Latchingdon. Tel: 01621 744523
Colin Ash	Gardeners Cottage, Spar Lane, Purleigh Tel: 01621 827055
Brian Oliver	Cosy Nook, Chelmsford Rd, Purleigh. Tel: 01621 828433
Steven Potter	Lower Barn Farm, Roundbush Rd, Purleigh. Tel 01621 828270
Gavin Strathern	Spar Hill Farm, Chelmsford Rd, Purleigh Tel: 07702 322203

### CLERK

Jane Potter 27 Anchor Reach, South Woodham Ferrers. CM3 5GS  
Tel: 01245 320426  
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### WEBSITE

### CHAIRMAN'S QUARTERLY REPORT

I would like to start by publicly thanking Nigel Arthur for all that he has done on behalf of the Parish Council and parishioners since becoming Chairman just over two years ago. Unfortunately Nigel has stepped down from the role due to personal commitments, and I was elected Chairman in his place at the June meeting. Nigel has worked extremely hard in the role over the past two years and his clarity, practicality and fair mindedness has earned him great respect and admiration amongst councillors and parishioners alike. I would also like to thank Steve Bardwell for accepting his appointment as Vice-Chairman, in addition to agreeing to continue to represent the Parish Council alongside me at meetings of the Dengie Hundred Group of Parish Councils. I am also grateful to Brian Oliver for continuing in his role as passenger transport representative, Colin Ash who has agreed to continue to inspect the Children's Play Area every week, Steven Potter who remains a Trustee of the Purleigh Education Foundation, is our point of contact with the grass cutting contractor and groundsman, and also acts as bookings secretary for the pavilion and Gavin Strathern for continuing in his role as the Parish Council's point of contact with Essex County Council in times of bad weather.

At the May meeting the Parish Council approved and signed the accounts for the period 1<sup>st</sup> April 2018 to 31<sup>st</sup> March 2019 which showed the Parish Council to have Net Assets in the sum of £51,610.28 at 31<sup>st</sup> March 2019 compared with £28,458.83 the

previous year. This sum does however include £19,380.00 in grants received towards the refurbishment of the children's play area but not yet spent. The accounts were then audited by our independent auditor, Mr. John Smith-Daye of Lambert Chapman, and forwarded to Littlejohn LLP for external audit. Mr. Smith-Daye was satisfied that all regulatory requirements had been met and that the Parish Council's accounts were accurate and transparent.

May is also the month when the Parish Council conducts its annual risk assessment, (which this year included compliance with the General Data Protection Regulations and the Public Sector Bodies (Websites & Mobile Applications) Accessibility Regulations 2018 which implement the EU Directive on the accessibility of the websites and mobile applications of public sector bodies including Parish Councils.) It is also the month when the council inspects its tree stock. The Parish Council is responsible for the care and management of trees on the playing field and common, in the closed churchyard (including those growing within Rigby's Path), to the side of the war memorial and at the front of the allotment gardens in Chelmsford Road. We would greatly appreciate it if anyone notices any damage to these trees, or is concerned about their health, that they report their concerns to the Parish Council as soon as possible so that appropriate action can be taken.

The Children's Play Area was professionally inspected on 5<sup>th</sup> April 2019 and in line with the Inspector's recommendations we have agreed to remove the see-saw and three-way-springer. As you know the Parish Council is working closely with the Purleigh Community Fund towards extensively redesigning this whole area and it is hoped that new equipment and safety surfacing will be installed as soon as the designs are finalised in such a way that ensures safety, value for money and minimises on-going maintenance costs for the parish.

In June some Council members met with a representative from Moat Homes to discuss grounds maintenance and parking issues in The Glebe. It was a positive meeting from which we hope solutions to some of the problems currently being experienced by residents will be found.

As you know, we hold a public session from 6.45 p.m. to 7.00 p.m. immediately before each monthly meeting, so if you have any issues about the parish you would like to discuss, please come along and talk to us. Members of the public are warmly welcomed at these sessions and to stay and listen to the rest of the meeting if they wish to do so.

Graham Rayner

## FINANCIAL MATTERS

During the period 1<sup>st</sup> April 2019 to 30<sup>th</sup> June 2019 the Parish Council's income and investments amounted to £95,410.05 and in the same period it spent £15,850.46 on parishioners' behalf. At 30<sup>th</sup> June 2019 the following monies were held:

General Fund:	
Barclays Community (Current) Account	£1,287.47
Barclays Business Premium Account	£45,248.30
Petty Cash	£50.00
Earmarked Reserves:	
Capital Projects Fund	£25,686.66
Legacy account	<u>£7,287.16</u>
	<b>£79,559.59</b>

